SUBJECT	**COMPULSORY TENDER CLARIFICATION MEETING**
TENDER No.	TNPA/2026/07/0002/114609/RFP
TITLE	Rehabilitation of Bayhead Road extension and Iran Road in the Port of Durban for a period of eight (8) months
MEETING NO.	01
VENUE	Ground Floor, Queen's Warehouse, Durban
DATE	26 October 2026
Attendees	As per the attached attendance register
APOLOGIES	n/a
ADDITIONAL DISTRIBUTIO	As per the attached attendance register

MINUTE	DISCUSSIONS	
1.	**OPENING: WELCOME & INTRODUCTIONS**	
	The meeting was officially opened by Nomvula Makeleni Vundla, who welcomed all attendees and thanked them for their participation in the Compulsory Tender Clarification Meeting. The purpose of the meeting was explained, namely, to provide Attendees with an overview of the project requirements, procurement process, technical scope, and tender submission requirements, as well as an opportunity to seek clarification on any aspect of the tender documentation. The TNPA project team introduced themselves and the agenda for the meeting was presented.	
2.	**SAFETY BRIEFING**	
	A safety briefing was presented by Lee Matthys, TNPA Health and Safety Representative. Attendees were advised that the meeting was being held on the Ground Floor of the Queens Warehouse Building. In the event of an emergency, a siren would be activated through the public address (PA) system. Upon hearing the alarm, all attendees would be required to evacuate the building in a calm and orderly manner and proceed to the designated emergency assembly point located in the parking area adjacent to the building. Attendees were reminded of the importance of signing the attendance register to enable an accurate headcount to be conducted at the assembly point and to ensure that all people could be accounted for during an emergency evacuation. Also, the ablution block was pointed out.	

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3.	**PROJECT/BACKGROUND**	
	The background project and objectives were presented by the Project Manager, Mncedisi Nyawo. It was explained that Bayhead Road Extension and Iran Road are located within the Port of Durban, within the eThekwini Municipality, KwaZulu-Natal. Bayhead Road is one of South Africa's busiest freight corridors, accommodating approximately 12 500 vehicles during a 12-hour period, with approximately 50% of the traffic consisting of heavy vehicles. The rehabilitation project seeks to improve road conditions, enhance safety, and support the efficient movement of cargo within the Port of Durban	
4.	**SCOPE OF SERVICES**	
	The scope of work was presented and discussed in detail. Attendees were advised that the Contractor's obligations under the contract include, but are not limited to, the following: • Establishment of the Contractor's site. • Accommodation of motorised and non-motorised traffic in accordance with Construction Sequences Stage 1 to Stage 6. • Cleaning of road reserves and roadways. • Relocation, protection and removal of existing services where required. • Replacement of existing stormwater infrastructure where necessary. • Milling and replacement of asphalt surfacing on Bayhead Road. • Milling and reconstruction of asphalt pavement layers on Iran Road, including EME asphalt base and AE2 asphalt wearing course. • Rehabilitation of sidewalks and cleaning of centre medians. • Removal and replacement of road signage and road markings. • Preparation of close-out reports, as-built drawings and maintenance plans. The project team further emphasized that traffic accommodation and construction sequences are critical due to the operational nature of the Port environment. Attendees were informed that: • The contract period is eight (8) months. • The first two (2) months after award constitute the mobilisation period. • Construction activities are to be completed within the remaining six (6) months. • The contractor is expected to utilise 24-hour working shifts where necessary to minimise disruption to port operations.	

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5.	**COMMERCIAL INFORMATION**	
5.1	**Communication** Attendees were advised that all commercial, technical and general correspondence relating to the tender must be submitted via the prescribed tender enquiry email address, namely tenderenquiriespdu@transnet.net for the attention of Nomvula Makeleni Vundla. It was further noted that: • All clarification responses will be issued through a clarification register. • Clarifications and addenda will be distributed to attendees who attended the compulsory clarification meeting and will also be posted on the Transnet and National Treasury e-tender portals • Attendees were requested to ensure that the attendance register contained correct contact information.	
5.2	**Tender Validity** Attendees were advised that the tender validity period is twelve (12) weeks from the tender closing date and that TNPA may request an extension of validity where necessary. Attendees were advised to promptly respond to any requests from TNPA for an extension of tender validity before the expiry of the original validity period. It was emphasized that failure to respond by the stipulated deadline would be deemed a non-acceptance of the tender validity extension request, and the tender will consequently no longer be considered for further evaluation or award.	
5.3	**Tender Closing Date** Attendees were informed that the tender closes on **16 November 2026 at 16h00**. Tender submissions to be submitted through the link provided in the tender document. Attendees were strongly encouraged to submit electronic bids at least one day before closing, as this will enable them to seek assistance should they encounter any challenges. Attendees were reminded that no extensions would be entertained without good cause shown.	

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5.4	**5.4 Evaluation Process** The evaluation methodology was presented as follows: **Stage 1: Responsiveness and Substantive responsiveness.** Attendees were reminded that compliance with the mandatory eligibility requirements is a prerequisite for further evaluation. Emphasis was placed on: • Attendance at the compulsory clarification meeting. • Submission of a fully completed priced offer. • Compliance with the CIDB grading requirement. • Compliance with all mandatory returnable schedules and supporting documentation. **Stage 2: Functionality** Bidder to obtain a minimum score of 60 points to be evaluated further. **Stage 3: Preference Points (**Price and Specific Goals) The Specific Goals applicable to the tender were presented and explained. Attendees were advised that preference points would be allocated based on: • B-BBEE Status Level 1 or 2 contribution. • Subcontracting a minimum of 30% of the contract value to black-owned EME and/or QSE enterprises. The acceptable evidence requirements for claiming Specific Goals points were explained, including: • Valid B-BBEE certificates. • CIPC B-BBEE certificates. • Sworn Affidavits. • Subcontracting agreements. • Supporting documentation for nominated subcontractors. Attendees were further advised of the requirements relating to Enterprise Development as incorporated within the project and reflected in the tender documentation. **Stage 4: Objective Criteria.** Attendees were advised that TNPA may apply objective criteria after the evaluation of responsiveness, functionality, price and Specific Goals to determine the bidder that presents the best overall value, capability and risk profile for the successful delivery of the project.	

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6.	**FUNCTIOANALITY**	
6.1	**Technical pre-qualification.** The following minimum qualifications and professional registrations were highlighted: **Project Manager** • BSc/BEng/BTech Civil Engineering. • SACPCMP registration as Professional Construction Project Manager (ProComm). **Contract Manager** • BSc/BEng/BTech in Civil Engineering, Quantity Surveying or Construction Management. • SACPCMP registration as Professional Construction Manager (Pr.CM) Attendees were advised to carefully review the tender returnables and functionality schedules to ensure that all required information and supporting evidence are submitted with the tender.	
6.2	The functionality evaluation criteria were presented as follows: **Criteria** / **Points** Key Persons Experience — 15 Approach Paper — 25 Company Previous Experience — 15 Programme — 15 Health and Safety — 10 Quality Management — 10 Environmental Management — 10 Attendees were informed that a minimum score of **60 points** is required to proceed to the next evaluation. The requirements relating to key personnel previous relevant experience, methodology, programme, health and safety, quality management and environmental management were discussed. Attendees were advised to carefully review the tender returnables and functionality schedules to ensure that all required information and supporting evidence are submitted with the tender.	

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7.	**CONTRACTUAL MATTERS**	
7.1	The form of contract applicable to the works was discussed and attendees were advised that the contract would be administered using the NEC3 Engineering and Construction Contract. Key contractual provisions relating to performance guarantees, retention, delays, damages, insurance requirements and other contract conditions were highlighted for the attention of Attendees: • Delay damages of R50 000 per day capped at 10% of the contract value. • Secondary Option X13: Performance Bond. • Performance bond of 5% of the contract price including VAT. • Secondary Option X16: Retention. • Retention of 10% on certified payments. • Secondary Option X18: Limitation of Liability. • Liability period extending five (5) years after completion. Attendees were encouraged to familiarise themselves with the contract documentation and associated obligations prior to submission of tenders. Attendees were advised that a list of Bond Service Providers that are accepted by Transnet will be shared and they must note that only those are accepted and the bond wording must be as per the one in the tender document. Attendees were advised that TNPA will share a list of approved guarantee/bond service providers acceptable to Transnet. Attendees were informed that only guarantees issued by the approved service providers on the prescribed Transnet list will be accepted. It was further emphasised that the wording of the performance guarantee must be strictly in accordance with the format and wording provided in the tender documentation, and no deviations from the prescribed format will be accepted. Changes to the conditions of tender that sought to change the risk responsibility of the contractor to the Employer or change of scope will deem the tender submission non-response. ***Attendees were therefore encouraged to carefully review the tender documentation and refrain from submitting qualifications or deviations that materially alter the tender requirements***	
7.2	**Contracting Participation Goals (CPG):** Attendees were advised that the CIDB BUILD Standard CPG requirements are applicable to the project. A minimum of 30% subcontracting to targeted enterprises is required, and provisional sums have been included in the Bill of	

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	Quantities for the implementation of the prescribed enterprise development interventions. Compliance with the CPG requirements will be monitored throughout the contract period.	
8.	**QUESTIONS AND CLARIFICATIONS RAISED**	
8.1	The following questions were raised by attendees **1.** Whether ISO 9001 certification and an existing Quality Management System would be sufficient for the Quality Management functionality criterion. **A:** Attendees were advised that, while ISO 9001 certification is beneficial, project-specific quality management documentation must still be submitted. The quality policy, quality plan and supporting procedures must demonstrate how the system will be applied to this project and address the requirements stipulated in the tender documentation **2.** Clarification was sought regarding traffic accommodation requirements and the impact of Port operations on the execution of the works. **A:** Attendees were advised that Bayhead Road is a high-volume freight corridor serving various port users and terminals. Attendees must consider traffic accommodation, stakeholder requirements, operational constraints and access requirements when developing their methodology and pricing. **3.** Clarification was requested regarding the condition and extent of stormwater infrastructure requiring rehabilitation. **A:** Attendees were advised to assess the condition of the stormwater infrastructure during the site visit and make adequate provision for cleaning, repairs and associated rehabilitation works in accordance with the scope of work. **4.** Attendees sought guidance on whether the CIDB levy should be included in the tender pricing. **A:** TNPA confirmed that all pricing schedules must be completed in full and that the CIDB levy should be properly provided for in the tender price. Omissions may affect the evaluation and comparability of tenders. **5.** Attendees enquired whether an Excel version of the Bill of Quantities (BOQ) would be made available. **A:** TNPA acknowledged the request and advised that a response would be communicated through the formal clarification process. Attendees were reminded that the official submission must comply with the tender requirements which is t of the format used for pricing purposes.	

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	6. Clarification was sought on whether Contract Price Adjustment (CPA) would apply to the contract. **A:** TNPA confirmed that no Contract Price Adjustment (CPA) provisions apply to this contract and that Attendees are required to submit firm prices for the duration of the project. **7.** Concerns were raised regarding price escalation, particularly in relation to construction materials and market volatility. **A:** TNPA has advised that Attendees are solely responsible for managing all pricing and escalation risks within their tendered rates and prices. Attendees are encouraged to assess and make adequate provision for all commercial risks and, where necessary, engage with suppliers, subcontractors, and financial institutions to mitigate such risks. Tender submissions must be firm and unconditional. Any tender containing qualifications, conditions, or non-firm pricing will be deemed non-responsive and may result in disqualification. **8.** It was raised that the contact telephone number provided in the tender document indicates that the number does not exist when called. **A:** TNPA acknowledged the concern and advised that the matter would be investigated. A formal communication confirming the correct contact details, if required, will be issued together with the clarification meeting minutes.	
9.	**CLOSURE**	
	There being no further questions or matters for discussion, the Chairperson thanked all attendees for their participation and engagement during the discussions and wished them good luck. Attendees were reminded that they must ensure that their **T2.2-02 Certificate of attendance at a Compulsory Tender Clarification Meeting** is signed by a Procurement representative before they leave the venue as none will be signed outside. The meeting was formally adjourned at **12:25** and attendees thereafter proceeded with the site walkabout.	

Compiled by:
Nomvula Makeleni Vundla
Senior Procurement Specialist
Date: 03/11/2026

Approved by:
Mncedisi Nyawo
Project Manager
Date: 03/11/2026